MFT-501B

Distributor Schedule of Tax-Unpaid Receipts Instructions

This schedule provides detail in support of the tax-unpaid receipts amount(s) shown on your monthly West Virginia Distributor Report (WV/GAS-501). Upon prior approval, you may submit a schedule summarizing your tax-unpaid receipts schedules, which must be formatted the same as the West Virginia Distributor Schedule of Tax-Unpaid Receipts (WV/GAS-501B). If you choose to submit summary schedules, you must also submit the schedules of individual tax-unpaid receipts.

Complete Separate Schedules for Each Product Type and Group Sellers Together. All returns filed with a supporting schedule containing more than 10 lines of data must be filed electronically at https://mytaxes.wvtax.gov.

FEIN/8-Digit Acct No.	Enter the Federal Employment Identification Number (FEIN) or 8-Digit Acct No. as shown on your monthly West Virginia Distributor Report.
Name	Enter the Name of the Company as shown on your monthly West Virginia Distributor Report.
Report Month/Year	Enter the Month and Year you are reporting.
Product Information	Check the applicable box for the product type accounted for on this schedule.
Motor Fuel Transporter's Name	Enter the Name of the Company that transported the product.
Motor Fuel Transporter's FEIN	Enter the FEIN of the company that transported the product.
Mode	Enter the code for the mode of transport used to move the product (see Mode of Transportation Codes on the front).
Point of Origin	Enter the IRS Terminal Control Number if the product was received from a terminal. Otherwise, enter the City and State where the shipment originated.
Point of Destination	Enter the City and State where the product was delivered.
Seller's Name	Enter the Name of the Company that sold the product to you.
Seller's FEIN	Enter the FEIN of the company that sold the product to you.
Date Received	Enter the date (Month, Day, Year) the product was received.
Document Number	Enter the Terminal Manifest Number or Bulk Plant Withdrawal Invoice Number.
Gross Gallons	Enter the Gross Gallons you delivered.
Net Gallons	Enter the Net Gallons you delivered.
Invoiced Gallons	Enter the total number of Gallons invoiced.
Total	Enter the Total of Columns 9, 10, and 11